

POLICY DISSEMINATION

Statement of Purpose

This policy is to designate the way Board policies will be made available to all interested members of the Sanborn community, which will be primarily on the internet, and the manner in which they will be physically maintained.

Statement of Policy

The Superintendent of Schools will establish and maintain an orderly plan for the dissemination of policies adopted by the Board, including the administrative regulations that effect and are needed to enforce them.

Accessibility to these documents is open to all members of the Sanborn Regional School community. Accessibility shall be through the following means:

1. An original and two paper copies shall be on file with the Superintendent of Schools. One of the copies may be loaned out for educational purposes only, at the discretion of the Superintendent.
2. Other than the paper copies maintained by the Superintendent of Schools, the official vehicle for disseminating school board policies shall be the internet as accessed by the District's web page www.sau17.org. Policies can be found by going to the School Board's page.
3. All Sanborn Regional School Staff are informed of policy changes.
4. Building principals shall insert appropriate policies into student and staff handbooks.
5. An index of all Board policies and their effective date or date of last revision shall be up-dated regularly.

Original Effective: September 1970

Revised: June 17, 1981

Revised: December 3, 1986

Revised: February 1, 1989

Revised: September 2, 1992

Revised: January 22, 1997

Revised: February 18, 2004

Reaffirmed: August 11, 2010

Revised: October 7, 2015